



## BETHANY WANROY, CAM, COS

### Assistant Property Manager

“My principal role as Assistant Property Manager is to act as the first point of contact for the Property Management Department. I relish being able to assist our entire team in all facets of the job at hand.”

### SCOPE OF SERVICE EXPERIENCE

Bethany Wanroy has been in the property management field since 2012 working in a variety of residential communities; luxury apartments, Section 8 senior communities, Tax Credit communities and housing Cooperatives as well. She has been able to effectively tailor her residential experience towards working in the commercial property management realm.

In September 2015 Bethany received a Certified Occupancy Specialist (COS) designation from the National Center for Housing Management. In March of 2019 Bethany received a Certified Apartment Manager (CAM) designation from the National Apartment Association.

### WHAT IS A CERTIFIED OCCUPANCY SPECIALIST (COS)?

The Certified Occupancy Specialist designation is the most recognized certification for Housing and Urban Development Housing. The following is a highlight of the requirements.

- Education— through National Center for Housing Management courses, a minimum of 40 hours of course work.
- Examination—show competency in adherence to HUD requirements for income determinations, eligibility requirements, Fair Housing laws, and government regulated inspections for both the physical property and administrative record-keeping at the site level.

### WHAT IS A CERTIFIED APARTMENT MANAGER (CAM)?

The Certified Apartment Manager designation is indicative of an individual who has a well versed knowledge of multi-family management skills. The following is a highlight of the requirements.

- Education— through National Apartment Association courses, a minimum of 40 hours of course work.
- Experience— a minimum of 12 months of onsite property management experience.
- Examination— show competency in all aspects of onsite management including but not limited to; financial reporting, budget preparations, resident retention, net operating income maximation and adherence to Fair Housing regulations.

### PROFESSIONAL AFFILIATIONS

Property Management Association of West Michigan, Education Committee member 2017 & 2018

Residential Property Owners Association, 2021-present

### EDUCATION

Calvin University, Grand Rapids, MI  
Bachelor's Degree